



**Public Services**

Engineering  
212 Operations Center Drive  
Wilmington, NC 28412  
910 341-7807  
910 341-5881 fax  
wilmingtonnc.gov  
Dial 711 TTY/Voice

April 20, 2017

Mr. Steven H. Matthews, President  
Matthews Motors, Inc.  
11315 US 70 W  
Clayton, NC 27520

**Subject: Stormwater Management Permit No. SWMP 2016023R2  
Matthews Motors  
High Density Development**

Dear Mr. Matthews:

The City of Wilmington Engineering Division has received a request for a revision to the Stormwater Management Permit for Matthews Motors. Having reviewed the application and all supporting materials, the City of Wilmington has determined that the proposed revision meets the requirements of the City of Wilmington's Comprehensive Stormwater Ordinance.

The revisions include:

- Expansion of the parking lot (5 spaces added to the northeast corner of the site)
- Addition of three HVAC pads on the west side of the building
- Relocation of handicapped spaces from the front to the front left side of the site
- See approved plans dated April 20, 2017

Please be aware all terms and conditions of the permit SWP2016023, dated July 19, 2016, remain in full force and effect. Any additional changes to the approved plans must be approved by this office prior to construction. The issuance of the plan revision does not preclude the permittee from complying with all other applicable statutes, rules, regulations or ordinances which may have jurisdiction over the proposed activity, and obtaining a permit or approval prior to construction.

The revised stamped, approved stormwater management drawings will be released for construction by the Wilmington Planning Division under separate cover. Please replace any old plan sheets from the approved set with the new, revised sheet. An electronic copy of the approved drawing set, permit, application and supplementary documents will be maintained by the Wilmington Engineering Division. If you have any questions, or need additional information, please contact Richard Christensen at (910) 341-7813 or [richard.christensen@wilmingtonnc.gov](mailto:richard.christensen@wilmingtonnc.gov)

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sterling Cheatham'.

for Sterling Cheatham, City Manager  
City of Wilmington

cc: Phil Tripp, Tripp Engineering, P.C.  
Jeff Walton, Associate Planner, City of Wilmington



\* unless noted otherwise



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STORMWATER MANAGEMENT PERMIT APPLICATION FORM
(Form SWP 2.2)

I. GENERAL INFORMATION

1. Project Name (subdivision, facility, or establishment name - should be consistent with project name on plans, specifications, letters, operation and maintenance agreements, etc.):

Matthews Motors

2. Location of Project (street address):

5723 Market Street

City: Wilmington

County: New Hanover

Zip: 28405

3. Directions to project (from nearest major intersection):

From the intersection of NC 17 Market Street and US 74 Eastwood Road, travel approximately 0.2 miles northeast on Market Street. Site is the vacant lot on the left.

II. PERMIT INFORMATION

1. Specify the type of project (check one): Low Density X High Density
Drains to an Offsite Stormwater System Drainage Plan Other

If the project drains to an Offsite System, list the Stormwater Permit Number(s):

City of Wilmington: State - NCDENR/DWQ:

2. Is the project currently covered (whole or in part) by an existing City or State (NCDENR/DWQ) Stormwater Permit? X Yes No

If yes, list all applicable Stormwater Permit Numbers:

City of Wilmington: 2016023R1 State - NCDENR/DWQ:

3. Additional Project Permit Requirements (check all applicable):

CAMA Major X Sedimentation/Erosion Control

NPDES Industrial Stormwater 404/401 Permit: Proposed Impacts:

If any of these permits have already been acquired please provide the Project Name, Project/Permit Number, issue date and the type of each permit:

**III. CONTACT INFORMATION**

1. Print Applicant / Signing Official's name and title (specifically the developer, property owner, lessee, designated government official, individual, etc. who owns the project):

Applicant / Organization: Mathews Motors, Inc.

Signing Official & Title: Steven H. Matthews, President

- a. Contact information for Applicant / Signing Official:

Street Address: 11315 US 70 W

City: Clayton State: NC Zip: 27520

Phone: 919-210-8150 Fax: \_\_\_\_\_ Email: smatth7695@aol.com

Mailing Address (if different than physical address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

- b. Please check the appropriate box. The applicant listed above is:

The property owner (Skip to item 3)

Lessee\* (Attach a copy of the lease agreement and complete items 2 and 2a below)

Purchaser\* (Attach a copy of the pending sales agreement and complete items 2 and 2a below)

Developer\* (Complete items 2 and 2a below.)

2. Print Property Owner's name and title below, if you are the lessee, purchaser, or developer. (This is the person who owns the property that the project is on.)

Property Owner / Organization: Essex Five, LLC

Signing Official & Title: Stuart W. Point, Member Manager

- a. Contact information for Property Owner:

Street Address: 300 Windchale Lane

City: Wilmington State: NC Zip: 28409

Phone: 910-256-0626 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (if different than physical address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. (Optional) Print the name and title of another contact such as the project's construction supervisor or another person who can answer questions about the project:

Other Contact Person / Organization: \_\_\_\_\_

Signing Official & Title: \_\_\_\_\_

a. Contact information for person listed in item 3 above:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (if different than physical address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**IV. PROJECT INFORMATION**

1. In the space provided below, briefly summarize how the stormwater runoff will be treated.

underground infiltration trench  
\_\_\_\_\_  
\_\_\_\_\_

- 2. Total Property Area: 77,347 square feet
- 3. Total Coastal Wetlands Area: 0 square feet
- 4. Total Surface Water Area: 0 square feet
- 5. Total Property Area (2) – Total Coastal Wetlands Area (3) – Total Surface Water Area (4) = Total Project Area: 77,347 square feet.
- 6. Existing Impervious Surface within Property Area: 0 square feet
- 7. Existing Impervious Surface to be Removed/Demolished: 0 square feet
- 8. Existing Impervious Surface to Remain: 0 square feet
- 9. Total Onsite (within property boundary) Newly Constructed Impervious Surface (*in square feet*):

Buildings/Lots	7,120
Impervious Pavement	45,184
Pervious Pavement (adj. total, with % credit applied)	0
Impervious Sidewalks	380
Pervious Sidewalks (adj. total, with % credit applied)	0
Other (describe)	0
Future Development	0
<b>Total Onsite Newly Constructed Impervious Surface</b>	<b>52,684</b>

- 10. Total Onsite Impervious Surface  
(Existing Impervious Surface to remain + Onsite Newly Constructed Impervious Surface) = 52,684 square feet
- 11. Project percent of impervious area: (Total Onsite Impervious Surface / Total Project Area) x100 = 68 %



12. Total Offsite Newly Constructed Impervious Area (improvements made outside of property boundary, in square feet):

Impervious Pavement	1,050
Pervious Pavement (adj. total, with % credit applied)	0
Impervious Sidewalks	75
Pervious Sidewalks (adj. total, with % credit applied)	0
Other (describe)	0
<b>Total Offsite Newly Constructed Impervious Surface</b>	<b>1,125</b>

13. Total Newly Constructed Impervious Surface

(Total Onsite + Offsite Newly Constructed Impervious Surface) = 53,809 square feet

14. Complete the following information for each Stormwater BMP drainage area. If there are more than three drainage areas in the project, attach an additional sheet with the information for each area provided in the same format as below. Low Density projects may omit this section and skip to Section V.

Basin Information	BMP # 1	BMP #	BMP #
Receiving Stream Name	UT Spring Branch		
Receiving Stream Index Number	18-74-63-1		
Stream Classification	C;Sw		
Total Drainage Area (sf)	67,780		
On-Site Drainage Area (sf)	<del>66,780</del> 67,780 <i>calc</i>		
Off-Site Drainage Area (sf)	0		
<b>Total Impervious Area (sf)</b>	<b>52,684</b>		
Buildings/Lots (sf)	7,120		
Impervious Pavement (sf)	45,184		
Pervious Pavement (sf)	0		
Impervious Sidewalks (sf)	380		
Pervious Sidewalks (sf)	0		
Other (sf)	0		
Future Development (sf)	0		
Existing Impervious to remain (sf)	0		
Offsite (sf)	0		
Percent Impervious Area (%)	78		

15. How was the off-site impervious area listed above determined? Provide documentation:

N/A

## V. SUBMITTAL REQUIREMENTS

1. Supplemental and Operation & Maintenance Forms - One applicable City of Wilmington Stormwater BMP supplement form and checklist must be submitted for **each BMP** specified for this project. One applicable proposed operation and maintenance (O&M) form must be submitted for **each type** of stormwater BMP. Once approved, the operation and maintenance forms must be referenced on the final plat and recorded with the register of deeds office.
2. Deed Restrictions and Restrictive Covenants - For all subdivisions, outparcels, and future development, the appropriate property restrictions and protective covenants are required to be recorded prior to the sale of any lot. Due to variability in lot sizes or the proposed BUA allocations, a table listing each lot number, lot size, and the allowable built-upon area must be provided as an attachment to the completed and notarized deed restriction form. The appropriate deed restrictions and protective covenants forms can be downloaded at the link listed in section V (3). Download the latest versions for each submittal.

In instances where the applicant is different than the property owner, it is the responsibility of the property owner to sign the deed restrictions and protective covenants form while the applicant is responsible for ensuring that the deed restrictions are recorded.

**By the notarized signature(s) below, the permit holder(s) certify that the recorded property restrictions and protective covenants for this project, if required, shall include all the items required in the permit and listed on the forms available on the website, that the covenants will be binding on all parties and persons claiming under them, that they will run with the land, that the required covenants cannot be changed or deleted without concurrence from the City of Wilmington, and that they will be recorded prior to the sale of any lot.**

3. Only complete application packages will be accepted and reviewed by the City. A complete package includes all of the items listed on the City Engineering Plan Review Checklist, including the fee. Copies of the Engineering Plan Review Checklist, all Forms, Deed Restrictions as well as detailed instructions on how to complete this application form may be downloaded from:

<http://www.wilmingtonnc.gov/PublicServices/Engineering/PlanReview/StormwaterPermits.aspx>

The complete application package should be submitted to the following address:

City of Wilmington – Engineering  
Plan Review Section  
212 Operations Center Dr  
Wilmington, NC 28412

**VI. CONSULTANT INFORMATION AND AUTHORIZATION**

1. Applicant: Complete this section if you wish to designate authority to another individual and/or firm (such as a consulting engineer and /or firm) so that they may provide information on your behalf for this project (such as addressing requests for additional information).

Consulting Engineer: Phillip G. Tripp, P.E.

Consulting Firm: Tripp Engineering

- a. Contact information for consultant listed above:

Mailing Address: 419 Chestnut Street

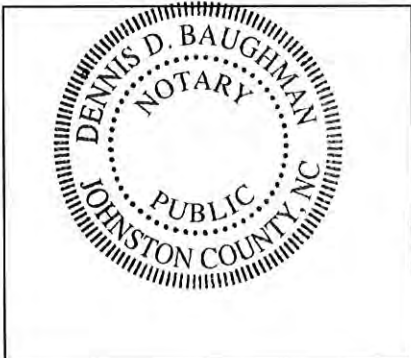
City: Wilmington State: NC Zip: 28401

Phone: 763-5100 Fax: \_\_\_\_\_ Email: trippeng@ec.rr.com

**VII. PROPERTY OWNER AUTHORIZATION** (If Section III(2) has been filled out, complete this section)

I, (print or type name of person listed in Contact Information, item 2) Steven H. & Dale S. Matthews, certify that I own the property identified in this permit application, and thus give permission to (print or type name of person listed in Contact Information, item 1) Steven H. Matthews with (print or type name of organization listed in Contact Information, item 1) Matthews Motors, Inc. to develop the project as currently proposed. A copy of the lease agreement or pending property sales contract has been provided with the submittal, which indicates the party responsible for the operation and maintenance of the stormwater system.

As the legal property owner I acknowledge, understand, and agree by my signature below, that if my designated agent (entity listed in Contact Information, item 1) dissolves their company and/or cancels or defaults on their lease agreement, or pending sale, responsibility for compliance with the City of Wilmington Stormwater Permit reverts back to me, the property owner. As the property owner, it is my responsibility to notify the City of Wilmington immediately and submit a completed Name/Ownership Change Form within 30 days; otherwise I will be operating a stormwater treatment facility without a valid permit. I understand that the operation of a stormwater treatment facility without a valid permit is a violation of the City of Wilmington Municipal Code of Ordinances and may result in appropriate enforcement including the assessment of civil penalties.



Signatures: [Signature]  
Date: 3/24/17

I, Dennis D. Baughman, a Notary Public for the State of North Carolina, County of Johnston, do hereby certify that Steven H. & Dale S. Matthews personally appeared before me this day of March 24<sup>th</sup>, 2017.

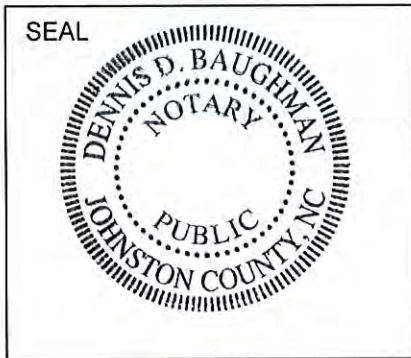


and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,

My commission expires: 1-23-19

**VIII. APPLICANT'S CERTIFICATION**

I, (print or type name of person listed in Contact Information, item 1) , Steven H. Matthews certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of the applicable stormwater rules under.



Signature: [Handwritten Signature]  
Date: 3/24/17

I, Dennis D. Baughman, a Notary Public for the State of North Carolina, County of Johnston, do hereby certify that Steven H. Matthews personally appeared before me this day of March 24<sup>th</sup>, 2017, and acknowledge the due execution of the application for a stormwater

permit. Witness my hand and official seal.  
My commission expires: 1-23-19



STORMWATER MANAGEMENT PERMIT APPLICATION FORM  
401 CERTIFICATION APPLICATION FORM

**INFILTRATION TRENCH SUPPLEMENT**

*This form must be filled out, printed and submitted.*

*The Required Items Checklist (Part III) must be printed, filled out and submitted along with all of the required information.*

**I. PROJECT INFORMATION**

Project name	Mathews Motors
Contact person	Phil Tripp
Phone number	910-763-5100
Date	3/2/2017
Drainage area number	1

**II. DESIGN INFORMATION**

<b>Site Characteristics</b>		
Drainage area	67,780.00	ft <sup>2</sup>
Impervious area	52,684.00	ft <sup>2</sup>
Percent impervious	77.7%	%
Design rainfall depth	1.50	in
<b>Peak Flow Calculations</b>		
1-yr, 24-hr rainfall depth	3.80	in
1-yr, 24-hr intensity	4.72	in/hr
Pre-development 1-yr, 24-hr discharge	1.82	ft <sup>3</sup> /sec
Post-development 1-yr, 24-hr discharge	5.74	ft <sup>3</sup> /sec
Pre/Post 1-yr, 24-hr peak flow control	3.92	ft <sup>3</sup> /sec
<b>Storage Volume: Non-SA Waters</b>		
Minimum volume required	6,351.00	ft <sup>3</sup>
Volume provided	6,393.00	ft <sup>3</sup>
		OK for non-SR waters
<b>Storage Volume: SA Waters</b>		
1.5" runoff volume		ft <sup>3</sup>
Pre-development 1-yr, 24-hr runoff volume		ft <sup>3</sup>
Post-development 1-yr, 24-hr runoff volume		ft <sup>3</sup>
Minimum volume required		ft <sup>3</sup>
Volume provided		ft <sup>3</sup>
<b>Soils Report Summary</b>		
Soil type	sandy	
Infiltration rate	4.60	in/hr
SHWT elevation	32.42	fmsl
<b>Trench Design Parameters</b>		
Drawdown time	0.06	days
		OK
Perforated pipe diameter	Cultec 100HD	in
Perforated pipe length	varies, see plan	ft
Number of laterals	varies, see plan	
Stone type (if used)	crushed, angular	
Stone void ratio	40	
Stone is free of fines?	y	(Y or N) OK

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**MAR 03 2017**  
**ENGINEERING**

**Trench Elevations**

Bottom elevation	34.42	fmsl	OK
Storage/overflow elevation	35.30	fmsl	
Top elevation	36.46	fmsl	

**Trench Dimensions**

Length (long dimension)	163.00	ft	
Width (short dimension)	124.50	ft	
Height (depth)	2.04	ft	OK

**Additional Information**

Maximum volume to each inlet into the trench?	2.00	ac-in	OK
Length of vegetative filter for overflow	30.00	ft	OK
Number of observation wells	2		OK
Distance to structure	15.00	ft	OK
Distance from surface waters	30+	ft	OK
Distance from water supply well(s)	100+	ft	OK
Separation from impervious soil layer	2.00	ft	OK
Depth of naturally occurring soil above SHWT	2.00	ft	OK
Bottom covered with 4-in of clean sand?	y	(Y or N)	OK
Proposed drainage easement provided?	y	(Y or N)	OK
Captures all runoff at ultimate build-out?	y	(Y or N)	OK
Bypass provided for larger storms?	y	(Y or N)	OK
Trench wrapped with geotextile fabric?	y	(Y or N)	OK
Pretreatment device provided	sump-drop inlet		

STORMWATER MANAGEMENT PERMIT APPLICATION FORM  
401 CERTIFICATION APPLICATION FORM

**LEVEL SPREADER, FILTER STRIP AND RESTORED RIPARIAN BUFFER SUPPLEMENT**

*This form must be completely filled out, printed and submitted.*

**DO NOT FORGET TO ATTACH THE REQUIRED ITEMS CHECKLIST AND ALL REQUIRED ITEMS (NEXT WORKSHEET)!**

I. PROJECT INFORMATION	
Project name	Mathews Motors
Contact name	Phil Tripp
Phone number	910-763-5100
Date	March 2, 2017
Drainage area number	1

II. DESIGN INFORMATION	
------------------------	--

**For Level Spreaders Receiving Flow From a BMP**

Type of BMP	level spreader, vegetated filter strip
Drawdown flow from the BMP	2.00 cfs

**For Level Spreaders Receiving Flow from the Drainage Area**

Drainage area		ft <sup>2</sup>	Do not complete this section of the worksheet.
Impervious surface area		ft <sup>2</sup>	Do not complete this section of the worksheet.
Percent impervious		%	Do not complete this section of the worksheet.
Rational C coefficient			Do not complete this section of the worksheet.
Peak flow from the 1 in/hr storm		cfs	Do not complete this section of the worksheet.
Time of concentration		min	
Rainfall intensity, 10-yr storm		in/hr	Do not complete this section of the worksheet.
Peak flow from the 10-yr storm		cfs	Do not complete this section of the worksheet.

**Where Does the Level Spreader Discharge ?**

To a grassed bioretention cell?	n	(Y or N)	
To a mulched bioretention cell?	n	(Y or N)	
To a wetland?	n	(Y or N)	
To a filter strip or riparian buffer?	y	(Y or N)	Please complete filter strip characterization below.
Other (specify)			

**Filter Strip or Riparian Buffer Characterization (if applicable)**

Width of grass	23.10	ft	
Width of dense ground cover	0.00	ft	
Width of wooded vegetation	0.00	ft	
Total width	23.10	ft	
Elevation at downslope base of level lip	32.00	fmsl	
Elevation at top of bank of the receiving water	32.00	fmsl	
Slope (from level lip to top of bank)	0.00	%	OK
Are any draws present?	n	(Y or N)	OK

**Level Spreader Design**

Forebay surface area		sq ft	No forebay is needed.
Feet of level lip needed per cfs	10	ft/cfs	
Answer "Y" to one of the following:			
Length based on the 1 in/hr storm?		(Y or N)	
Length based on the 10-yr storm?		(Y or N)	
Length based on the BMP discharge rate?	y	(Y or N)	
Design flow	2.31	cfs	
Is a bypass device provided?	n/a	(Y or N)	A bypass device must be provided.
Length of the level lip	23.10	ft	#VALUE!
Are level spreaders in series?	n	(Y or N)	

**Bypass Channel Design (if applicable)**

Does the bypass discharge through a wetland?		(Y or N)	
Does the channel enter the stream at an angle?		(Y or N)	

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**MAR 03 2017**  
**ENGINEERING**

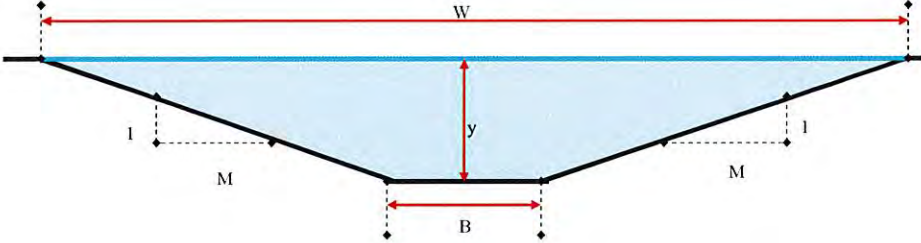


Dimensions of the channel (see diagram below):

M  
B  
W  
y

Peak velocity in the channel during the 10-yr storm  
Channel lining material

	ft
	ft
	ft
	ft
	cfs



## Infiltration Trench Operation and Maintenance Agreement

I will keep a maintenance record on this BMP. This maintenance record will be kept in a log in a known set location. Any deficient BMP elements noted in the inspection will be corrected, repaired or replaced immediately. These deficiencies can affect the integrity of structures, safety of the public, and the removal efficiency of the BMP.

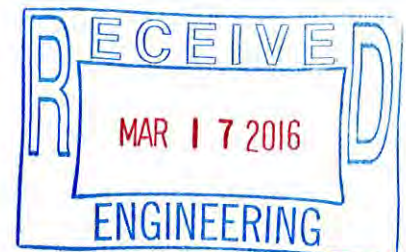
Important maintenance procedures:

- The drainage area of the infiltration trench will be carefully managed to reduce the sediment load to the sand filter.
- The water level in the monitoring wells will be recorded once a month and after every storm event greater than 1.5 inches if in a Coastal County.

The infiltration trench will be inspected **once a quarter and within 24 hours after every storm event greater than 1.5 inches**. Records of operation and maintenance will be kept in a known set location and will be available upon request.

Inspection activities shall be performed as follows. Any problems that are found shall be repaired immediately.

BMP element:	Potential problem:	How I will remediate the problem:
The entire BMP	Trash/debris is present.	Remove the trash/debris.
The grass filter strip or other pretreatment area	Areas of bare soil and/or erosive gullies have formed.	Regrade the soil if necessary to remove the gully, and then plant a ground cover and water until it is established. Provide lime and a one-time fertilizer application.
	Sediment has accumulated to a depth of greater than six inches.	Search for the source of the sediment and remedy the problem if possible. Remove the sediment and dispose of it in a location where it will not cause impacts to streams or the BMP.
The flow diversion structure (if applicable)	The structure is clogged.	Unclog the conveyance and dispose of any sediment off-site.
	The structure is damaged.	Make any necessary repairs or replace if damage is too large for repair.



<b>BMP element:</b>	<b>Potential problem:</b>	<b>How I will remediate the problem:</b>
<b>The trench</b>	Water is ponding on the surface for more than 24 hours after a storm.	Remove the accumulated sediment from the infiltration system and dispose in a location that will not impact a stream or the BMP.
	The depth in the trench is reduced to 75% of the original design depth.	Remove the accumulated sediment from the infiltration system and dispose in a location that will not impact a stream or the BMP.
	Grass or other plants are growing on the surface of the trench.	Remove the plants, preferably by hand. If pesticide is used, wipe it on the plants rather than spraying.
<b>The observation well(s)</b>	The water table is within one foot of the bottom of the system for a period of three consecutive months.	Contact the DWQ Stormwater Unit immediately at 919-733-5083.
	The outflow pipe is clogged.	Provide additional erosion protection such as reinforced turf matting or riprap if needed to prevent future erosion problems.
	The outflow pipe is damaged.	Repair or replace the pipe.
<b>The emergency overflow berm</b>	Erosion or other signs of damage have occurred at the outlet.	The emergency overflow berm will be repaired or replaced if beyond repair.
<b>The receiving water</b>	Erosion or other signs of damage have occurred at the outlet.	Contact the NC Division of Water Quality 401 Oversight Unit at 919-733-1786.



I acknowledge and agree by my signature below that I am responsible for the performance of the maintenance procedures listed above. I agree to notify City of Wilmington of any problems with the system or prior to any changes to the system or responsible party.

Project name: Matthews Motors

BMP drainage basin number: 1

Print name: Steven H. Matthews

Title: President

Address: 11315 US 70 W, Clayton, NC 27520

Phone: 919-210-8150

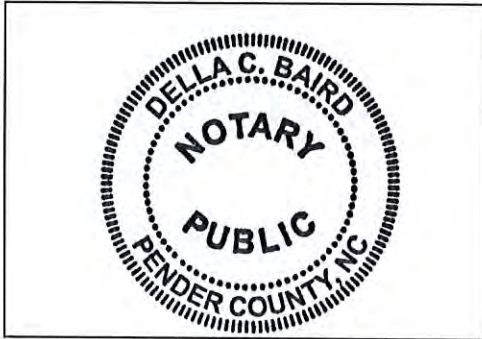
Signature: 

Date: 1/11/16

Note: The legally responsible party should not be a homeowners association unless more than 50% of the lots have been sold and a resident of the subdivision has been named the president.

I, Della C. Baird, a Notary Public for the State of North Carolina, County of Pender, do hereby certify that Steven H. Matthews personally appeared before me this 11 day of January, 2016, and acknowledge the due execution of the forgoing infiltration trench maintenance requirements. Witness my hand and official seal,

Della C. Baird



SEAL

My commission expires 10-15-16

## Filter Strip, Restored Riparian Buffer and Level Spreader Operation and Maintenance Agreement

I will keep a maintenance record on this BMP. This maintenance record will be kept in a log in a known set location. Any deficient BMP elements noted in the inspection will be corrected, repaired or replaced immediately. These deficiencies can affect the integrity of structures, safety of the public, and the removal efficiency of the BMP.

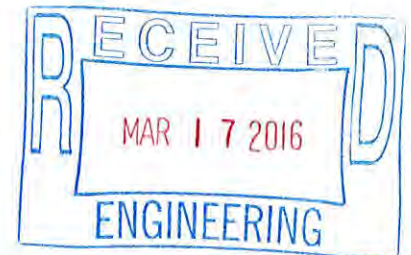
Important maintenance procedures:

- Immediately after the filter strip is established, any newly planted vegetation will be watered twice weekly if needed until the plants become established (commonly six weeks).
- Once a year, the filter strip will be reseeded to maintain a dense growth of vegetation
- Stable groundcover will be maintained in the drainage area to reduce the sediment load to the vegetation.
- Two to three times a year, grass filter strips will be mowed and the clippings harvested to promote the growth of thick vegetation with optimum pollutant removal efficiency. Turf grass should not be cut shorter than 3 to 5 inches and may be allowed to grow as tall as 12 inches depending on aesthetic requirements (NIPC, 1993). Forested filter strips do not require this type of maintenance.
- Once a year, the soil will be aerated if necessary.
- Once a year, soil pH will be tested and lime will be added if necessary.

After the filter strip is established, it will be inspected **quarterly and within 24 hours after every storm event greater than 1.5 inches**. Records of operation and maintenance will be kept in a known set location and will be available upon request.

Inspection activities shall be performed as follows. Any problems that are found shall be repaired immediately.

BMP element:	Potential problem:	How I will remediate the problem:
The entire filter strip system	Trash/debris is present.	Remove the trash/debris.
The flow splitter device (if applicable)	The flow splitter device is clogged.	Unclog the conveyance and dispose of any sediment off-site.
	The flow splitter device is damaged.	Make any necessary repairs or replace if damage is too large for repair.



<b>BMP element:</b>	<b>Potential problem:</b>	<b>How I will remediate the problem:</b>
<b>The swale and the level lip</b>	The swale is clogged with sediment.	Remove the sediment and dispose of it off-site.
	The level lip is cracked, settled, undercut, eroded or otherwise damaged.	Repair or replace lip.
	There is erosion around the end of the level spreader that shows stormwater has bypassed it.	Regrade the soil to create a berm that is higher than the level lip, and then plant a ground cover and water until it is established. Provide lime and a one-time fertilizer application.
	Trees or shrubs have begun to grow on the swale or just downslope of the level lip.	Remove them.
<b>The bypass channel</b>	Areas of bare soil and/or erosive gullies have formed.	Regrade the soil if necessary to remove the gully, and then reestablish proper erosion control.
	Turf reinforcement is damaged or ripap is rolling downhill.	Study the site to see if a larger bypass channel is needed (enlarge if necessary). After this, reestablish the erosion control material.
<b>The filter strip</b>	Grass is too short or too long (if applicable).	Maintain grass at a height of approximately three to six inches.
	Areas of bare soil and/or erosive gullies have formed.	Regrade the soil if necessary to remove the gully, and then plant a ground cover and water until it is established. Provide lime and a one-time fertilizer application.
	Sediment is building up on the filter strip.	Remove the sediment and restabilize the soil with vegetation if necessary. Provide lime and a one-time fertilizer application.
	Plants are desiccated.	Provide additional irrigation and fertilizer as needed.
	Plants are dead, diseased or dying.	Determine the source of the problem: soils, hydrology, disease, etc. Remedy the problem and replace plants. Provide a one-time fertilizer application.
	Nuisance vegetation is choking out desirable species.	Remove vegetation by hand if possible. If pesticide is used, do not allow it to get into the receiving water.
<b>The receiving water</b>	Erosion or other signs of damage have occurred at the outlet.	Contact the NC Division of Water Quality local Regional Office, or the 401 Oversight Unit at 919-733-1786.



Permit Number: \_\_\_\_\_  
(to be provided by City of Wilmington)

I acknowledge and agree by my signature below that I am responsible for the performance of the maintenance procedures listed above. I agree to notify the City of Wilmington of any problems with the system or prior to any changes to the system or responsible party.

Project name: Matthews Motors

BMP drainage basin number: 1

Print name: Steven H. Matthews

Title: President

Address: 11315 US 70 W, Clayton, NC 27520

Phone: 919-210-8150

Signature: [Handwritten Signature]

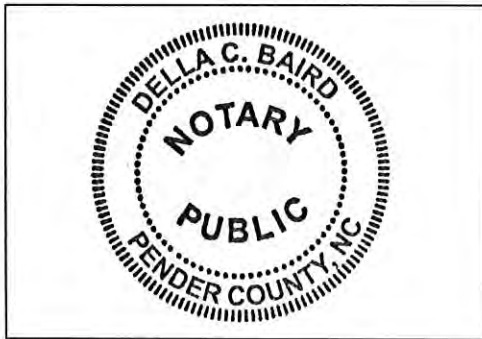
Date: 1/11/16

Note: The legally responsible party should not be a homeowners association unless more than 50% of the lots have been sold and a resident of the subdivision has been named the president.

I, Della C. Baird, a Notary Public for the State of North Carolina, County of Pender, do hereby certify that Steven H. Matthews personally appeared before me this 11 day of January, 2016, and acknowledge the due execution of the forgoing filter strip, riparian buffer, and/or level spreader maintenance requirements.

Witness my hand and official seal,

Della C. Baird



SEAL

My commission expires 10-15-16